How to Conduct an Actual Research

This guide shows how students can search for and make use of library text material. The step by step instructions help users home onto relevant sources of information effectively. Users have a wide range of information sources such as books, articles, statistical studies, websites etc. at their disposal.

Steps Prior to and during collection Data

1. Choosing Your Subject
2. Finding Dictionaries, Encyclopedias and thesaurus
3. Finding a Book (hard copy)
4. Finding an E-Book
5. Searching the Databases and Finding Articles or Journals
6. Searching in Academic Library Catalogues / Repositories
7. Finding Information in Other Resources
8. Writing Your Reference
1. **Choose your subject**

   Students need to use key words when initiating a search

   For example:

   - **Title**: Multiuser business management game
   - **Subject**: Business Management

     Management games

     Computer science

2. **Searching in Encyclopaedias, Dictionaries, Thesauruses**

   This includes searching in encyclopaedias, dictionaries and thesauruses which help students to understand a given topic or which contain information on a specific subject. The material can be found both in printed and electronic forms. Printed material of these sources cannot be loaned to the individuals for use outside of the library.
3. **Searching for information in books/ Library Catalogue**

Click ‘Ctl Eurocollege Library’
Secondly click on CTL EUROCOLLEGE LIBRARY

Step 1:
Use the electronic catalogue on the library website to begin your search.
Step 2:
You can initiate your search by clicking on **Subject, Responsibility, and Publisher**

For example, type the word "**multimedia**" in the search box.

**Request Result**

You can restrict your search

a) By using the boxes on the left side of the page.

![Search Interface]

Or

b) by using the search box which allows you to search by title, creator/contributor, date subject etc.

![Search Interface]

**Step 3:** Choose one of the results by clicking on the bibliographical record
You will now see the full bibliographic record.

Step 4:

Scroll down to open the **holdings tab** to find the **call number**
Step 5:

When you find the book you are looking for, give the librarian the call Number of the book e.g. 006.7 CHA 2009 C.1. The librarian will then direct you to the shelf where the book can be found.

4. Searching an E-book

Students should contact the librarian whenever a password is required to initiate a search. Select one of the following e-book databases to locate electronic books pertaining to the topic in question.

Step 1:
Step 2:
Step 3:

Step 4:
5. **Searching for Databases**
Select one of the following databases to locate electronic periodicals or articles pertaining to the topic in question.

Ex. 1
Step 1:

[Image of a webpage with a list of databases]

- ERIC (Educational Resources Information Center)
- Eu Screen Beta
- Eurodesk
- Eurecom
- EuroDocs: Online Sources for European History
- Europe Eu
- European Journal of International Law
- European parliament
- Europeana
- EUR-Lex
- EITA

F.

- Food and Agriculture Organization of the United Nations
- Free medical Journals

G.

- gd Game Developer Magazine
- GOAP (Global Open Access Portal)
- Google Scholar Metrics

H.

- HighWire Press
Step 2:
Step 3:
Step 4:

KENYA

360 Fifth Ave 34th Floor
New York, N.Y. 10118-3239
http://www.hrw.org
(212) 269-4700

Vol. 18, No. 8 (A) – March 2003

They talk about African traditions, but there is no tradition you can speak of—just
double standards.

—Woman in Central Province,
November 9, 2002

A woman carries firewood through a Nairobi slum, where many women and girls live in squalor
after their property rights are violated. (c) 2002 Agence France-Presse

DOUBLE STANDARDS:
WOMEN’S PROPERTY RIGHTS VIOLATIONS IN KENYA
Searching for Databases

Select one of the following databases to locate electronic periodicals or articles pertaining to the topic in question.

Ex.: 2
step: 1
Step 2:

Directory of Open Access Journals (DOAJ)
DOAJ is a community-curated online directory that indexes and provides access to high quality, open access, peer-reviewed journals.

Latest News

UPDATE ON REAPPLICATIONS AND NEW APPLICATIONS
In March 2014 DOAJ implemented much more detailed criteria for listing, which enabled DOAJ to provide granular information enabling universities, research funders and governments to check journals for compliance with Open Access policy and mandate requirements. This led to a reappraisal process that was a necessary step towards ensuring that all journals in DOAJ [...] Read More...

Tue, 28 Dec 2015 at 11:51

OPEN ACCESS JOURNALS IN SPAIN
This is a guest post by Miguel Arenas, member of Access@Andalucia research group and Librarian at the Catalan Government in Barcelona, Spain. According to Ulrich's data, Spain is in eighth position in scholarly journal production, with 2.6% of the titles worldwide. The United States alone accounts for 21% and nearly one third of journals are [...] Read More...

Tue, 08 Dec 2015 at 14:07

SCIENCE OPEN INTERVIEWS OUR AMBASSADOR KAMIL BELHAMEL
We are very happy to announce that our DOAJ Ambassador Kamil Belhamek was interviewed this month by Science Open as part of the very successful Open Science series of interviews. Jon Tennant, from Science Open, chats with Prof. Belhamek about his thoughts regarding open access, his role at DOAJ, and the state of scholarly communication in North Africa. [...] Read More...

Wed, 30 Nov 2016 at 17:44
Step 3:

For example: Click "Abstract" to find the abstract of required text. You can also click on Full text and it will direct you to the full text of this article.
Step 3a: click on abstract
Step 3b: click on full text
Step: 4
By clicking on the title of the current magazine it will send you straight at the periodical (whole)
Step 5

At the end of this page you can find the available issues of this journal available here by volume and by year.
6. **Searching in Academic Library Catalogues/ Repositories**

**Step 1:**


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**Academic Library Catalogues / Repositories**

1. University Libraries (database)
2. Argo
3. Artemis
4. Cyprus Libraries
5. Cyprus University of technology
6. E prints in library & information science
7. Europeana
8. Kitsis
10. University of california libraries
11. "National Documentation Centre "EKT’s Databases"
12. Rita
13. The Oodhrains library
14. The National Agricultural Library (NAL): advancing access to global information for agriculture
15. Union Catalog Hellenic Academic Libraries

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**Library**

- General Information
- Library Services
- Search
  - Cyprus Libraries Catalogue
  - eBooks collection
  - Databases (A to Z Catalogue)
  - Encyclopedias, Dictionaries and Thesauruses
  - Resources
  - Academic Library Catalogues / Repositories
Welcome to Kitiss

Kitiss is an open access institutional repository gathering any digital material relating to the various activities of the Cyprus University of Technology, especially original research material produced by the members of the University. Defined in this framework, Kitiss demonstrates the intellectual life and the research activities of the University, preserving, spreading and promoting the scientific research to the local and international community. Kitiss was named after the symbol of the Cyprus University of Technology depicting Kitiss, the spirit of creation.
Step 3:
Step 4:

Title: What is a deep expert system? An analysis of first-generation limitations and a review of second-generation architectures

Authors: Keramiti, F., Papalou, E.

Keywords: Expert systems (Computer science), Computer architecture, Computer science

Issue Date: 1990

Publisher: Elsevier

Source: Computer physics communications, 1990, Volume 51, Issues 1-2, Pages 3-12

Abstract: First-generation expert systems have significant limitations, attributed to their not being sufficiently deep. This paper attempts to clarify the concept of deepness with respect to expert systems, by analyzing the limitations of first-generation expert systems and reviewing proposed architectures for second-generation expert systems. Inherent in each architecture is a definition of deepness.

URL: http://kisis.cut.ac.cy/handle/10448/7047
7. Finding information in other resources

Searching for information about your topic, or additional information related to your research. For example: I want to check the availability of a book by particular author.

Step 1:
An Online Library of Literature

Read. Learn. Think.

Welcome to Literature.org. This site is here to try to bring real books to people through the Internet.

On this site you will find the full and unabridged texts of classic works of English literature. Fiction from authors like Lewis Carroll, the Bronte sisters (Emily, Charlotte and Anne), Jack London, Mark Twain, Charles Dickens, and many others, and classic scientific works from Charles Darwin and Pierre Descartes.

More books will be added soon, however as this site is maintained by enthusiasts rather than professional librarians this may be a very slow process. Our sponsor, the people behind the knowledge.com directory, is currently working on new technology that will make this updating easier and quicker in the near future.

Please let us know what you think, and what new books you want added. For those who may not be familiar with Copyright law, we are unable to make works available that are not in the public domain. That is, basically, nothing where the author has not been dead for at least 75 to 100 years.

- Home Index
- Frequently Asked Questions
Step 3:
Step 4:

Literature.org
The Online Literature Library

By This Author
Anne Bronte
Agnes Grey
The Tenant of Wildfell Hall

Agnes Grey

Anne Bronte

- Chapter 1: The Parsonage
- Chapter 2: First Lessons in the Art of Instruction
- Chapter 2: A Few More Lessons
- Chapter 4: The Grandmama
- Chapter 5: The Urdu
- Chapter 6: The Parsonage Again
- Chapter 7: Bolton Lodge
- Chapter 8: The Governess
- Chapter 9: The Hall
- Chapter 10: The Church
- Chapter 11: The Cottagers
- Chapter 12: The Examen
- Chapter 13: The Promises
- Chapter 14: The School
- Chapter 15: The Woods
- Chapter 16: The Smithfield
- Chapter 17: The Catch
- Chapter 18: With the Morning
- Chapter 19: The Letter
- Chapter 20: The Farwell
- Chapter 21: The School
- Chapter 22: The Art
- Chapter 23: The Park
- Chapter 24: The Woods
- Chapter 25: Conclusion

Bibliographic Details

Origin: Project Gutenberg
Source File: agnes10.txt (996/12/25, 134410 bytes)
Published: unknown
8. Write Your Reference

Using these tools / Citation

You can also use

**Electronic Guides:**  
a) Final Year Project Example  
b) Final Year Project Students’ Handbook

Please do not hesitate to contact the librarian if you cannot find the information you require or want to make suggestions or comments on any matter relevant to the library service.

**Contact-Help**

E-mail: library@ctleuro.ac.cy

Tel: +357 25736501  
Fax: +357 25736629